

# COMMON WORKS REGISTRATION (CWR) FREQUENTLY ASKED QUESTIONS



**Publisher enquiries** [pubreg@apra.com.au](mailto:pubreg@apra.com.au) [www.apraamcos.com.au](http://www.apraamcos.com.au)

## **What is CWR?**

Common Works Registration (CWR) is a CISAC standard format for the registration and revision of musical works. To learn more, please see CWR user manual provided by CISAC [here](#).

## **Does APRA AMCOS provide CWR software?**

No. Third party music publishing software that produces CWR compliant registration files is available commercially. [Vistex](#) is a common third party that publishers use.

## **Does APRA AMCOS provide CWR technical support?**

No. Please contact your representative at the third party company.

## **Who should use CWR?**

Mid to large sized publishers have found that CWR is the most efficient way to register thousands of works with APRA AMCOS on a regular basis. Small publishers are able to manually register works without using CWR.

## **I have purchased music publishing software which produces CWR compliant registration files from a third party and they assist with my CWR files and acknowledgments. If I have difficulties processing my files and acknowledgments, who should I contact?**

Please contact your representative at the third party company.

## **Can I submit global CWR files to APRA AMCOS?**

Yes, as long as the works include records for all of the following territories: Australia, New Zealand and Fiji. Each of the three territories can be specified individually using the TIS Codes: Australia (0036), New Zealand (0554), Fiji (0242), or by using any of the following TIS codes which include the three territories: World (2136), Oceania (2130) or Australasia (2107)

## **I'm not quite ready for CWR. What other options do I have for registering my works with APRA AMCOS?**

Publisher members may register agreements and works by manually registering directly into our database.

## **Would you recommend an IT specialist to create my CWR files?**

If you are a mid to large sized publisher, companies of that size typically use a third party software with inbuilt CWR capabilities, rather than an IT specialist attempting to build a CWR file by interpreting the CISAC specifications. The reason for this is because interpreting the specifications can be a very time consuming process which may cause data issues in the system. Also, APRA AMCOS cannot answer the numerous questions that IT specialists have regarding the specifications as this is a CISAC created document. Finally, while APRA AMCOS are currently using CWR version 2.1 Revision 7, there are plans in the future to commence using either version 2.2 or version 3.0 and using third party software will make any changes seamless.

# COMMON WORKS REGISTRATION (CWR) FREQUENTLY ASKED QUESTIONS

**Publisher enquiries** [pubreg@apra.com.au](mailto:pubreg@apra.com.au) [www.apraamcos.com.au](http://www.apraamcos.com.au)



## Who do I contact at APRA AMCOS when I am ready to send my working CWR files?

When you have a **working** CWR file ready to be tested, please contact us [here](#) and mention that you have a test CWR file you wish to be run in our test database. If you have questions about the content of your CWR files and why they are not working you will need to contact your representative at the third party company who created the CWR files. APRA AMCOS cannot provide technical detail as to why your files are not working.

## What version of CWR does APRA AMCOS accept?

The latest version APRA AMCOS accepts is Common Works Registration version 2.1 Revision 7. Please see the Technical Specifications, as provided by CISAC [here](#).

## What are the CWR lookup tables?

Please see the Technical Specifications, as provided by CISAC [here](#).

## What do the error messages in my first ACK file mean?

Please see the Technical Specifications, as provided by CISAC [here](#).

## What is mandatory within a CWR file?

For a full list of mandatory, conditional and optional fields please see the Technical Specifications, as provided by CISAC [here](#). APRA AMCOS require you to include an IPI for all controlled APRA AMCOS writers and publishers within a CWR file. We expect the registration to cover all three of APRA's territories - Australia (0036), New Zealand (0554), Fiji (0242).

## Does APRA AMCOS accept CWR registration of individual cues?

APRA AMCOS does not accept, and has never accepted, registrations of individual cues unless they have a life outside of the programme, as the administrative burden for APRA and no doubt the publisher, would be unmanageable. APRA AMCOS does accept background registrations and rolled up cues for when the work title matches the production title. If a cue is used outside of its programme, in a soundtrack for example, this can be indicated in the CWR REC Record.

## Does APRA AMCOS accept Electronic Batch Registration (EBR) files?

No.

## Does APRA AMCOS provide any CWR validator tools?

No, please contact your representative at the third party company regarding validating your CWR files.

## Who can I contact regarding questions I have regarding the CISAC CWR Functional Specifications manual?

Visit [www.cisac.org/contact/us](http://www.cisac.org/contact/us)